

**RECREATION CENTER AUTHORITY BOARD**  
**Minutes – May 9, 2009**

The meeting was called to order by Shirley Chancellor at 6:27 p.m. Members present included: Justin Marcum, Tom Morse and T.A. Whitsitt. Theresa Bailey arrived at the meeting at 8:15 p.m.

Motion was made by Justin Marcum, second by T.A. Whitsitt, to approve and waive the reading of the minutes from the April 22 meeting. Motion carried 4-0.

Project Manager, David Jenkins, reported that the heating, cooling and humidifying systems are operating. The calibration of the systems will take place next week. The IDHP approved the indoor pool for the training of lifeguards and the state fire marshal approved the indoor elevator. The IDHP will examine the outside pool on May 15. Jenkins informed the board that the quality of the inside walls of the Replex gymnasium is not up to standard. Jenkins will meet with contractors to decide on possible options. Jenkins added that the construction of the Replex is on schedule for the designated completion dates.

Motion was made by Justin Marcum, second by T.A. Whitsitt, to approve invoices totaling \$18,345.58 from Nicor (\$2,063.10), LeRoy True Value (\$180.75), Cintas (\$203.60), Midco (\$6,306.50), Mendards (\$216.63), Middendorf - (\$20.00), City Of LeRoy (\$330.00), Jeff Clawson – (\$3,395.00-paid for freezer), U.S. Mechanical (\$5,630.00). Motion carried 4-0.

Motion was made by Justin Marcum, second by T.A. Whitsitt, to approve the expenditure of \$400.00 to the Design Line Inc., to paint regulation lines for the main volleyball court on the Replex gymnasium floor. Motion carried 4-0.

Tony Wheet presented the RCA board with several advertising proposals from radio station WHIP. Motion made by T.A. Whitsitt, second by Justin Marcum, to purchase a \$700.00 two hour live broadcast advertisement which will occur on Saturday, June 13<sup>th</sup>. Motion carried 4-0.

Motion was made by Justin Marcum, second by T.A. Whitsitt, to renew the television ad campaign with WMBD channel 31 for \$1,200.00. Motion carried 4-0.

Anita Allen and Sally Gulley attended the meeting to gather information concerning the volunteer program at the Replex. Allen and Gulley agreed to head the volunteer program and will meet tomorrow with Shirley Chancellor to establish job descriptions and rules for the volunteers.

Jeff Clawson reported that the new A/P and payroll check system will soon be installed on the computer system at the Replex facility. Clawson also informed the board that the credit card processing system will also be installed. The credit card system will accept MasterCard, Visa, American Express and debit cards.

Jeff Clawson reported that the phone, public address and computer systems are operating. Clawson added that all aspects of the computer software system have been installed and are in operation.

Jeff Clawson informed the RCA board that the City of LeRoy has paid the semi-annual bond interest of \$99,000.00. Clawson also reported that the ice machine and freezer have been purchased. Clawson added that a vacuum for the pools, floor cleaning equipment and umbrellas need to be purchased. Clawson will present more detailed information on the items that need to be purchased at the next meeting.

Jeff Clawson reported that the McLean County Public Health has approved the concession area and the application for the food permit has been submitted.

Jeff Clawson reported that the Getz (fire extinguishers), Simplex (fire emergency) and Cintas (cleaning) contracts have been finalized.

Jeff Clawson presented information to the board concerning the construction status of Replex facility rooms and recreation areas. Clawson also reported that majority of the room and designated area signs for the Replex facility have been received and installed.

Theresa Bailey will be contacting alternative companies for the purchase of tiles and bricks for the Replex facility. Bailey has been unable to contact the Bricks R Us company to confirm the style, color and number of bricks and tile that are needed for the facility.

The RCA board agreed that the manager and assistant to the manager positions will be responsible for pursuing and implementing programs that will be offered at the Replex facility.

Jeff Clawson presented the board with a sample invitation along with a company and group mailing list for those receiving invitations for complimentary use of the Replex facility.

Theresa Bailey reported that the logo wear samples have been ordered and should arrive by the opening date of the Replex facility.

Jeff Clawson informed the board that he will present information concerning the job description and hiring of the manager position for the Replex facility at the next meeting.

Motion was made by T.A. Whitsitt, second by Justin Marcum, to hire Jessed Day, Mark Brent and Zach Graves as lifeguards and Jesse Day and Cory Matlock as concession area workers. Motion carried 5-0.

The next meeting will take place on Wednesday, May 27, 2009, at 7:00 p.m.

Motion was made by T.A. Whitsitt, second by Justin Marcum, to adjourn the meeting. Motion carried 5-0. The meeting adjourned at 8:30 p.m.

Respectfully submitted,  
Tom Morse