

RECREATION CENTER AUTHORITY BOARD
Minutes – January 14, 2009

The meeting was called to order by Theresa Bailey at 7:01 p.m. All members were present.

Motion was made by Justin Marcum, second by Shirley Chancellor, to approve and waive the reading of the minutes from the December 18th meeting. Motion carried 5-0.

Project Manager, David Jenkins, informed the RCA board of construction progress during the Replex site viewing which took prior to the meeting. Jenkins also reported that all drywalls have been hung and work on the elevator is scheduled to begin on January 26th. He also indicated that most of the indoor construction should be completed by early April. Jenkins presented the monthly application for payment request in the amount of \$310,599.97.

Motion was made by T.A. Whitsitt, second by Justin Marcum, to approve the monthly payment request of \$310,559.97. Motion carried 5-0.

Jeff Clawson presented information concerning the scholarship auction. The RCA board agreed to donate a free one year membership to the auction.

The RCA board agreed on membership drives for the months of February, March, and April. Any membership purchased during these particular months will be placed in a lottery drawing to win a prize. The February winner will receive a \$20.00 voucher to be used toward any registered class program or for use at the facility concession area. The winner of the March drawing will receive a free one year membership. The April winner will receive a \$20.00 voucher to be used toward the purchase of any Replex logo wear. In addition, anyone purchasing a membership will receive a one-day free guest pass. Jeff Clawson added that the Fox News advertisement of the Replex facility will include information concerning the monthly membership drives.

Jeff Clawson reported that advertisements have been placed in the LeRoy Journal newspaper seeking applications for concession workers, lifeguards, lifeguard supervisors, and lifeguard manager. Clawson also presented job descriptions for these positions to the RCA board. These descriptions included position summary, qualifications, work functions, psychological, physiological environmental and cognitive considerations.

Motion was made by Shirley Chancellor, second by Justin Marcum, to approve the lifeguard, lifeguard supervisor, lifeguard manager and concession worker job descriptions. Motion carried 5-0.

On January 15th Jeff Clawson and David Jenkins will pick up State Farm Insurance donated furniture to equip the Replex facility. LeRoy city employees will transport the furniture to a temporary storage facility until construction of the recreational facility is complete.

Jeff Clawson presented preliminary budget information to equip the Replex facility. The budget areas are categorized as administrative, activity rooms, foyer, gym, indoor pool, lifeguard/safety, locker rooms, outdoor pool, walking track, weight/fitness, concessions area, maintenance and miscellaneous. The board will review the information and make final recommendations on the budget proposals at the next meeting.

The next meeting will take place Wednesday, January 28, 2009, at 7:00 p.m.

Motion was made by Justin Marcum, second by Shirley Chancellor, to adjourn the meeting. Motion carried 5-0. The meeting adjourned at 8:29 p.m.

Respectfully submitted,
Tom Morse