

RECREATION CENTER AUTHORITY BOARD

Minutes – July 11, 2007

The meeting was called to order at 7 p.m. All members were present.

Guests in attendance included: Sue Etherton, Nic Sexton, Caius Jennison, Frank Lunn.

A report was given by Farnsworth Group (Caius Jennison) in reference to the final design for the facility. The board is in agreement that the design is final. Caius will work on completing all drawing including the bid specifications.

Jeff provided the board with a status report on the following:

Demolition = Steve Reynolds has arranged for Hafley to donate the pool demolition.

OSLAD Grant = The final grant was submitted to the Illinois Department of Natural Resources. The tentative award date in January 2008.

Bond Financing = Chapman and Cutler was hired as the bond counsel. The 30 day notice period is nearing the end with no concerns. Final bond activity will be completed at the August 6, 2007 city council meeting.

Design Engineering = Design is final. Farnsworth continues to work on bid specifications. We will bid the construction in August (if possible).

Outdoor Courts = The school has approved the site. We will work on getting the volunteer help we need to complete the new courts.

Revisions to the by-laws were provided to the board. If there are no concerns, the by-laws are scheduled to be voted on at the next meeting in August.

Frank Lunn has volunteered to co-chair the fundraising committee. He will begin his efforts immediately.

Theresa is working on completing the information for the logo/naming contest. Information will be provided to the community very soon.

A contract will be necessary with the school district to outline the terms of their relationship with the board in reference to use of the new facility. The board is evaluating their needs from the school in exchange for the school's use.

A brief discussion was held in reference to laying out volunteer part-time staffing for the facility.

Jeff advised the board that the following intergovernmental agreements (IA) will be necessary to complete the project:

- 1. IA between RCA Board and Park District Board**
- 2. IA between RCA Board and City of Le Roy**
- 3. IA between RCA Board and Le Roy School District**
- 4. IA between Park District Board and City of Le Roy**

The school is working to transfer ownership of their existing property that adjoins Bowman Park. This is the scheduled location for the new courts.

The Park District Board has prepared a lease of their facility. This document should be reviewed and a final document signed by all parties.

A motion was made by Justin Marcum, second by T. A. Whitsitt to hire Jody Wood at a rate of \$40 per hour to manage the website for the Board. Initially the budget will be capped at \$2,500. Motion passed 5-0.

There were no board officer reports.

There were no board member reports.

A brief discussion was held in reference to the adoption of an agenda policy. This policy will outline the terms by which the public may speak at a public meeting. Jeff will provide detailed information at the next meeting.

A motion was made by Shirley Chancellor, second by T. A. Whitsitt to approve the invoices in the amount of \$38,319.78. Motion carried 5-0.

A motion was made by T. A. Whitsitt, second by Shirley Chancellor to adjourn the meeting at 8:45 p.m. Motion carried 5-0.

Respectfully submitted,

Jeff Clawson