

RECREATION CENTER AUTHORITY BOARD
Minutes – March 11, 2009

The meeting was called to order by Theresa Bailey at 7:04 p.m. All members were present.

Motion was made by T.A. Whitsitt, second by Shirley Chancellor, to approve and waive the reading of the minutes from the February 25 meeting. Motion carried 5-0.

Project Manager, David Jenkins, informed the RCA board of construction progress during the Replex site viewing which took place prior to the meeting. Jenkins reported that the volleyball floor inserts have been received. Installation of carpeting for the reception/office areas along with the light fixtures and tile for the activity rooms are progressing. The pipe work for the kiddie pool should be completed next week. Jenkins presented the monthly application for payment request in the amount of \$296,631.70.

Motion was made by Justin Marcum, second by T.A. Whitsitt, to approve the monthly payment request of \$310,559.97. Motion carried 5-0.

David Jenkins and Jeff Clawson met with representatives from the Farnsworth Group and P.J. Hoerr Companies to discuss the time line for completion of the Replex project. The gym and locker room buildings will be completed by April 10 and the indoor pool will be finished by May 1. The anticipated completion for the two outdoor pools is May 15.

The RCA board members discussed the issue of landscaping around the Replex facility exterior. Theresa Bailey will present additional information, including cost, at the next meeting. Motion was made by Shirley Chancellor, second by T.A. Whitsitt to allocate funds not to exceed \$3,500.00 for landscaping. Motion carried 5-0.

Jeff Clawson presented the current list of the lifeguard managers, lifeguard supervisors and lifeguards. Clawson also reported that Julee Misch, Katie Taylor and Christy Anderson will be attending the Ellis Lifeguard Supervisor Training this weekend. Successful completion by the candidates will certify them to teach and train lifeguards for the Replex complex.

Jeff Clawson reported that he met with representatives from the Pepsi and Coca Cola Companies concerning refreshment vending. Clawson added that he is waiting for the district manager from the Coca Cola Company to contact him with details concerning their incentive package. Clawson will present proposals from each company at the next meeting.

Jeff Clawson presented RCA board members with a final draft of Replex Swimming Pool Rules and Regulations. Motion made T.A. Whitsitt, second by Justin Marcum, to approve the Swimming Pool Rules and Regulations presented by Jeff Clawson. Motion carried 5-0.

Jeff Clawson presented financial information concerning bank balances for the Busey Operations at \$12,798.10, Busey Fundraising at \$17,914.29, and Flanagan State Bank for \$202,266.76. Clawson recommended that the balances be transferred to a money market which will earn interest. Theresa Bailey will contact these financial institutions concerning the transfer of funds to money markets. She will make recommendations at the next meeting.

Jeff Clawson presented information concerning the gym equipment from the Toledo Physical Education Supply Company. Equipment includes volleyball floor inserts, volleyball poles, nets, padding, volleyballs, basketballs, playground (dodge) balls, volleyball and basketball storage carts. Motion was made by Shirley Chancellor, second by Justin Marcum, to purchase the gym equipment from Toledo Physical Education Supply Company at a cost of \$6,332.05. Motion carried 5-0.

Motion was made by Shirley Chancellor, second by Justin Marcum, to install the volleyball floor inserts at a maximum cost of \$1,400.00. Motion carried 5-0.

Jeff Clawson reported that week that he and David Jenkins met with a representative from the United Security Systems last week concerning the phone and public address systems. Clawson will present a final quote concerning the total price at the next meeting.

Jeff Clawson reported that the application for the pool permits has been sent to the Illinois Department of Public Health.

Jeff Clawson presented information from the Cintas Company concerning the rental service for bath and kitchen towel service, mats for various doorways in the Replex buildings, and chemical cleaning supplies. Motion made by Justin Marcum, second by T.A. Whitsitt, to purchase the recommended service from the Cintas Company at a cost not to exceed \$4,000.00. Motion carried 5-0.

The cost of a towel rental service was discussed by the RCA board. It was agreed to charge \$5.00 per week or \$1.00 per towel for this towel service. Jeff Clawson will present a towel service policy proposal at the next meeting.

Jeff Clawson reported that he met with LeRoy computer dealer, Chris Bequeth, to discuss options for the purchase of computers and connections in the Replex facility without the purchase of a conventional server. Clawson will present a more detailed proposal at the next meeting.

Jeff Clawson reported that he has narrowed the computer software purchase between the Vermont Systems (Rec Trac) and the Maximum Solutions. Clawson presented the RCA board detailed information from each system and will present a demonstration and a recommended proposal of one of the systems at the next meeting.

Motion was made by Justin Marcum, second by T.A. Whitsitt, to hire Kyle Eastham, Kellen Clawson, Ashley Sanders and Laura Woelfle as lifeguards and Trent Moberly and Kirsten Clawson as alternate lifeguards. Motion carried 5-0.

Motion was made by Justin Marcum, second by T.A. Whitsitt, to hire Elisha Kaeb, Hannah Sammer, and Eric Steffen as concession area workers. Motion carried 5-0.

Motion was made by T.A. Whitsitt, second by Shirley Chancellor, to approve the invoice of \$493.00 for the purchase of Replex logo wear. Motion carried 5-0.

The next meeting will take place on Wednesday, March 25, 2009 at 7:00 p.m.

Motion was made by Justin Marcum, second by T.A. Whitsitt, to adjourn the meeting. Motion carried 5-0. The meeting adjourned at 8:59 p.m.

Respectfully submitted,
Tom Morse