

**RECREATION CENTER AUTHORITY BOARD**  
**Minutes – February 11, 2009**

The meeting was called to order by Theresa Bailey at 7:23 p.m. All members were present.

Motion was made by Justin Marcum, second by T.A. Whitsitt, to approve and waive the reading of the minutes from the January 28th meeting. Motion carried 5-0.

Project Manager, David Jenkins, reported that the painting of the corridors, activity and locker rooms has been completed. The painting of the ceiling of the indoor pool is two-thirds complete. Jenkins also reported that the installation of the indoor stairs and handrails has been completed. Jenkins presented the monthly application for payment request in the amount of \$257,473.51.

Motion was made by Justin Marcum, second by Shirley Chancellor, to approve the monthly payment request of \$257,473.51. Motion carried 5-0.

Jeff Clawson and David Jenkins attended a Parks and Recreation Conference in Chicago. Clawson reported that many contacts were made with company vendors concerning equipment, program software and concessions.

Jeff Clawson reported that he has reviewed two of the three software programs that are being considered for use at the Replex facility. Clawson added that he will contact recreational facilities that are using the third program and make a recommendation to the board at the next meeting.

The RCA board discussed the opportunities for individuals or businesses to name the activity rooms at the recreational facility for a donation. Jeff Clawson will advertise this information in the LeRoy Journal newspaper.

Jeff Clawson reported that he is in the process of establishing rules and regulations for the following:

- Facility use
- Gym use
- Weight and Fitness Room use
- Pool Use
- Activity/Conference Room Rental
- Pool Rental
- Procedures and Policies

Jeff Clawson reported that Ellis Lifeguard Supervisor Training will take place March 13-15<sup>th</sup> in Bloomington, Illinois. Participants who successfully complete this training will be qualified to train lifeguard candidates for the Replex facility.

Jeff Clawson presented financial information concerning bank balances for the Busey Operations (\$10,994.29), Busey Fundraising (\$17,920.43), and Flanagan State Bank (\$202,266.76).

Jeff Clawson presented information and a sales quote of \$59,982.00 from Direct Fitness Solutions, LLC concerning weight and fitness equipment for the Replex facility. Motion was made by Shirley Chancellor, second by T.A. Whitsitt, to approve this quote from Direct Fitness Solutions, LLC for the purchase of weight and fitness equipment. Motion carried 5-0.

Jeff Clawson reported that he presented LeRoy High School athletic director, B.J. Zeleznik, with a sample agreement between the LeRoy School District and the Replex facility for use of the complex. Clawson added that high school seniors could serve as interns by teaching programs and supervising the building. No action was taken on the sample agreement.

Shirley Chancellor agreed to head a volunteer program that would serve as greeters, supervisors and answer questions concerning the Replex facility.

Discussion concerning a child day care program that would allow adults or guardians the opportunity to attend programs or use the recreational facility was held by the RCA board. Jeff Clawson will present a child day care proposal at the next meeting.

Jeff Clawson will investigate and present information concerning towel and rug service at the next meeting.

Theresa Bailey will confirm the last possible date to place an order with the tile and brick company to guarantee that the bricks and tile will be in place for the opening of the Replex facility. Jeff Clawson will include this information in an upcoming article concerning the Replex facility in the LeRoy Journal newspaper.

Jeff Clawson will check on health related activities such as blood pressure check, diet information, foot care, etc. that that could be offered as a community service at the recreational facility.

Jeff Clawson reported that despite some changes in the cost of purchasing some of the splash pool toys, there will be no change in the constructions contract.

Jeff Clawson presented a list of potential programs that could be offered at the Replex facility. The age level for these programs was categorized as tot, youth, teen, adult and senior.

Jeff Clawson reviewed with the RCA board, the qualifications of the individuals who applied for the lifeguard management and lifeguard supervisor positions.

Motion was made by Shirley Chancellor, second by Theresa Bailey, to hire Julee Misch and Katie Taylor to share the position of lifeguard manager for an annual salary of \$8,500 each.

Motion made by Justin Marcum, second by T.A. Whitsitt, to hire Christine Anderson and Brett Bruning as lifeguard supervisors and Brittany Morrison as lifeguard supervisor alternate. Motion carried 5-0.

Jeff Clawson reported that an advertisement should be placed for the full time position of assistant to the director. Clawson added that this position should be filled by April 1<sup>st</sup>. Clawson will present more information concerning working hours and salary at the next meeting.

The next meeting will take place Wednesday, February 25, 2009, at 7:00 p.m.

Motion was made by Justin Marcum, second by T.A. Whitsitt, to adjourn the meeting. Motion carried 5-0. The meeting adjourned at 9:36 p.m.

Respectfully submitted,  
Tom Morse