

RECREATION CENTER AUTHORITY BOARD
Minutes – August 19, 2009

The meeting was called to order by Theresa Bailey at 7:07 p.m. All members were present.

Motion was made by T.A. Whitsitt, second by Justin Marcum, to approve and waive the reading of the minutes from the July 8 meeting. Motion carried 5-0.

Replex director, Laura Spencer reported that she has visited the owners of homes surrounding the Replex facility. Spencer asked homeowners for their input and concerns about the recreational facility. Spencer also informed the RCA board that her working schedule at the recreational facility will be posted in advance due to the fact that her daily working hours vary.

Laura Spencer reported that the senior citizen steps have been installed in the indoor pool. Spencer also reported that the outdoor pool and concession area operating times will be 4:00-8:00 p.m., Monday through Friday, beginning August 24th. The outdoor pool will close the Tuesday after Labor Day. Spencer added that one employee will be working at the concession area seven days a week beginning August 24th.

Laura Spencer reported that the **working schedule** of the janitor has been adjusted and she has been checking all areas of the Replex facility to make sure it is being properly cleaned and maintained. Spencer added that both activity rooms are now being cleaned on regular basis.

The RCA board established the dates of winter and summer membership. Winter membership dates will be from **Labor Day to Memorial Day**. The dates for summer membership will be from **Memorial Day to September 14th**.

Shirley Chancellor and Laura Spencer will inquire about online banking for the Replex facility. This system will allow Spencer the opportunity to view all monetary transactions and the status of the Replex account. Chancellor and Spencer will also explore the possibility of a debit or credit card being issued to Spencer to be used for Replex purchases.

Motion was made by Shirley Chancellor, second by T.A. Whitsitt, to grant Laura Spencer the authority to spend no more than \$1,000.00 per year, without board approval, for Replex facility purchases. Motion carried 5-0.

Laura Spencer reported that several volunteers have been trained and are now working at the front desk.

Justin Marcum volunteered to take down the three Replex advertising signs that had been posted in different areas in the city of LeRoy. The signs were used to advertise the recreational facility before it opened and are no longer needed.

Laura Spencer reported that the Osland Grant now requires that a handicapped accessible ramp be installed in the outdoor pool. Spencer also added that a fire department Knox Box needs to be purchased to allow the LeRoy fire department quick entry to the Replex facility in the event of an emergency.

Motion made by Shirley Chancellor, second by T.A. Whitsitt, to purchase a fire department Knox Box Rapid Entry System **and mounting box at a cost of \$294.00 (plus shipping)**. Motion carried 5-0.

Motion made by Justin Marcum, second by Shirley Chancellor, to spend \$4,825.00 from the \$10,000.00 donation by the LeRoy Pioneer Company for the purchase of an AquaTrek Ramp and Step to be installed in the outdoor pool. Motion carried 5-0.

The RCA board discussed discount rates for renting the activity rooms at the Replex facility by civic and health organizations for non-profit activities. Motion made by Shirley Chancellor, second by T.A. Whitsitt, to charge \$15.00 per hour for rental of the activity rooms by civic and health organizations for non-profit activities. Motion carried 5-0.

Laura Spencer reported that the LeRoy High School has inquired about use of the Replex gymnasium for the September homecoming dance. Spencer will gather additional information from the school concerning areas of the facility and hours of use that will be needed for the dance.

The board discussed loitering and the disposal of garbage by teenage groups in the parking lot area after operating hours at the Replex facility. The board decided that there should be no trespassing on the Replex facility grounds from 10:00 p.m. until 5:00 a.m. Motion was made by Shirley Chancellor, second by T.A. Whitsitt, to purchase four "No Trespassing" signs to be posted outdoors on each side of the recreational facility. Motion carried 5-0.

Laura Spencer reported that the LeRoy Preparatory Academy has requested use of the Replex facility by eight students for physical education classes. The Academy offered to have the students **perform various work duties at the Replex** to reciprocate for use of the facility. No action was taken by the board. Spencer also added that one student will be performing volunteer work for community service responsibilities at the recreational facility. The student will be working two hours a day Monday through Friday.

Motion was made by Shirley Chancellor, second by Justin Marcum, to meet in Executive Session to discuss personnel. Motion carried 5-0. Members went into Executive Session at 8:38 p.m.

Motion was made by Justin Marcum, second by T.A. Whitsitt, to end the Executive Session. Motion carried 5-0. Executive Session ended at 8:48 p.m.

The RCA board established a 10% discount for concession, logo wear and activity purchase for all Replex members and their families who are actively serving in the military.

Motion made by Shirley Chancellor, second by T.A. Whitsitt, for the Replex Director to be accountable to the RCA board. Motion carried 5-0.

The next meeting will take place on Wednesday, September 9, 2009, at 7:00 p.m.

Motion was made by Justin Marcum, second by Tom Morse, to adjourn the meeting. Motion carried 5-0. The meeting adjourned at 8:55 p.m.

Respectfully submitted,
Tom Morse